

STATEMENT REQUESTING REPLACEMENT OF SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) BENEFITS

Step 1: Fill out the information in this box

Name (First, Middle Initial, Last)		Case Number or SSN
Address	City, State, Zip Code	Phone Number
For County JFS Office Use Only - Date Form was Received from the Assistance Group		Date of Food Loss

Step 2: Please fill in the replacement amount

I am requesting the replacement of \$_____ worth of **food purchased with SNAP Benefits** that was destroyed in a disaster or misfortune.

Note: You may be required to provide verification of the disaster or misfortune.

Step 3: Please explain what happened

Please use the space below to explain how the loss occurred and remember to attach your proof. If you need more space, write your answers on an extra piece of paper and attach it to this form.

Step 4: Please review and sign

I acknowledge that if this statement is not signed and returned to the county JFS office within 10 days of the Food Loss date reported above, the county JFS office shall not replace the loss of SNAP benefits. I certify that I am aware of the penalties for intentional misrepresentation of facts, including but not limited to perjury for a false claim. I understand that the county JFS office has 10 days from the date I reported this loss or 2 working days from when I completed this form, whichever is later, to issue any replacement of SNAP benefits unless the request is denied or delayed.

Signature _____

Date _____

Step 5: Submit This Form to Your County JFS Office by:

- **Online:** Use your online account or create an account at ssp.benefits.ohio.gov. You can also search for your county JFS office at jfs.ohio.gov/County/
- **Mail:** Mail the requested information to your county JFS office. Please refer to the insert for the address for your local County Department of Job and Family Services.
- **In-person:** Visit your county JFS office

County Contact List
Ohio Department of Job and Family Services, Office of Family Assistance Ohio's Cash, SNAP, and Child Care programs are county administered.

Please scan the QR code below or find your county agency here:

[Local Agencies Directory | Ohio Department of Job & Family Services](#)



Do not mail applications or verifications to the United States Department of Agriculture (USDA) address listed below.

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:



Mail:
U.S. Department of Agriculture,
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW, Mail Stop 9410
Washington, D.C. 20250-9410; or



Fax:
(202) 690-7442; or



Email:
program.intake@usda.gov

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