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SNAP E&T Plan Contacts

SNAP E&T Plan Contacts:

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Amendment Log

If a county agency amends their plan during federal fiscal year (FFY) 2026, it must submit SNAP E&T plan revisions to the Ohio Department of Job and Family Services (ODJFS), Office of Family Assistance (OFA) for approval. The county agency must submit the proposed changes for approval at least 30 days prior to the planned implementation because certain county contracts must be added to the Ohio SNAP E&T plan and be submitted to the United States Department of Agriculture, Food and Nutrition Services (FNS) for approval.

Amendment Number	Description of Amendment(s) to E&T Plan	Amended Section(s)	Date Submitted to OFA

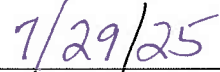
Assurances

- The county agency is accountable for the content of the county Supplemental Nutrition Assistance Program (SNAP) employment and training (E&T) plan and will provide oversight of any sub-grantees or any other third-party designee carrying out work for or on behalf of the county agency.
- The county agency is fiscally responsible for SNAP E&T activities funded under the plan and for monitoring E&T partners and contractors to ensure funds are spent appropriately. The county agency is liable for repayment of unallowable costs.
- County or state education costs will not be supplanted with federal SNAP E&T funds.
- The county agency ensures that costs charged to SNAP E&T participants do not exceed the costs charged for non-E&T individuals when educational services or activities are available to person other than SNAP E&T participants.
- Cash or in-kind donations from other non-Federal sources have not been claimed or used as a match or reimbursement under any other Federal program.
- If in-kind goods and services are part of the budget, only public in-kind services are included. No private in-kind goods or services are claimed.
- Documentation of county agency costs, payments, and donations for approved SNAP E&T activities are maintained by the county agency and available for state or federal USDA review and audit.
- Steps are taken to ensure that SNAP E&T funds are not spent on individuals who also receive Ohio Works First.
- The county agency maintains its own operating budget and narrative which can be made available upon request by state or federal reviewers.

- Contracts for services are procured through competitive bid procedures governed by State and/or local procurement regulations.
- Program activities provided through the county agency, its partner agencies or contracted entities are provided with fairness, integrity and conducted in compliance with all applicable Federal and State laws, rules, and regulations including Civil Rights and OMB regulations governing cost issues.
- SNAP E&T education activities directly enhance the employability of the individuals; and there is a direct link between the education activities and work readiness.
- Program activities and expenses are reasonable and necessary to accomplish the goals and objectives of SNAP E&T.
- The county agency has a procedure for ensuring that all new SNAP E&T case managers will have successfully completed case management training identified in Section 3 prior to conducting SNAP E&T functions. By signing below and submitting this plan to ODJFS, the county agency director and fiscal reviewer certify that the above assurances are met and that the county's plan of operation for SNAP E&T is consistent with the instructions within this template and the requirements of Chapter 5101:4-9 of the Ohio Administrative Code.



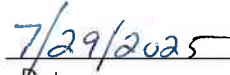
County Agency Director



Date



County Agency Fiscal Reviewer



Date

Instructions

- Please read every Section and submit to OFAWorkforcePolicy@jfs.ohio.gov when complete.
- **Plans are due by August 1st**
- Sections that require a response or an action are indicated with a **red box around them**.
- County agencies will not complete surveys for supportive services or the components in Sections 4 and Sections 5. The supportive services section is embedded into the county plan template to complete information regarding providers who offer supportive services that are reimbursed by the county, a provider, third-party partner or a contractor.
- In Section 5, each component will have a link that is embedded into the SNAP E&T county plan to complete the activities and answer questions for each component.

Section 1: General SNAP E&T Program Design

Program Goals

When designing your county's program, the vision and mission of your SNAP E&T program must align with the two goals of Ohio's SNAP E&T program: 1) Meet local employer needs by helping to move ready-to-work participants into the workforce; and 2) Increase the ability of SNAP participants to obtain regular employment through SNAP E&T programming focused on basic skills gain, obtaining work experience and work etiquette.

How will your county's SNAP E&T program align to the State's goals?

The Summit County E&T program will focus on providing suitable employment and training opportunities to engaged SNAP recipients. Summit County will combine comprehensive assessments and case management with activities to build confidence and skills that will focus on the goal of sustained employment. The Summit County plan will follow and assist the participant through their journey and assist the client in overcoming barriers to achieve the outcome of job placement and job retention.

Meeting Employer Needs

In order to design your SNAP E&T program, it is critical to know the jobs that are available in your community and the skills and abilities participants will need to obtain them. ODJFS has compiled a list of the jobs in your county with the most projected openings and that do not require extensive education or work history. While your SNAP E&T program should support participants finding jobs outside of this list, your program must be designed in a way that promotes access to these jobs. If your county is targeting a specific sector or occupation (e.g. child care workers) that is not in the top fifteen jobs, please also include information about your approach below.

In order to better understand the knowledge and skills that are required for jobs available in your county, the list of jobs includes a link to [O*NET](#) – which is a reliable source of occupational information containing hundreds of standardized and occupation-specific descriptors on almost 1,000 occupations covering the

entire U.S. economy. The information in O*NET is available at no cost and is continually updated from input by a broad range of workers in each occupation.

[CLICK HERE](#) to access the list of jobs for your county

How will your county's SNAP E&T program promote access and training for the most available jobs in your county?

Summit County E&T program will review the most available jobs in the county with the participants during assessment and activity planning. The Summit County E&T program will work with local OMJC to coordinate opportunities through WIOA and other community partners to access available connections and training for jobs within the in-demand industries. Furthermore, Summit County will do outreach to employers within in-demand industry to explore Workfare and Work Experience relationships for SNAP E&T participants.

Coordination with Workforce Areas

SNAP E&T is part of the State's larger workforce system, which includes Ohio's 20 workforce development areas and 22 OhioMeansJobs centers. When designing your SNAP E&T program, you should rely on the expertise of the local workforce board, one stops and local employers to better understand the needs of employers in your community.

Coordination with the local OhioMeansJobs center is required and includes things like ensuring that SNAP E&T participants have access to resources and basic career services at the local OhioMeansJobs Center; and could (but does not necessarily have to) include a plan for co-enrollment in WIOA (when appropriate) or a joint procurement for employment and training service providers. It is also important that county agencies see the local workforce system as a partner for increasing awareness of SNAP E&T among job seekers, employers and workforce professionals. Even if your county agency is combined with the OhioMeansJobs center, it remains critical to consider how the business units can work collaboratively.

How will your SNAP E&T program work with partners in the local workforce system (i.e., workforce board, one stop, and local employers)? Please also note if you intend to jointly procure for service providers.

The Summit County Department of Job and Family Services (SCDJFS) is currently a MOU partner with staff at the OhioMeansJobs-Summit County (OMJSC) which is governed by Ohio's Local Workforce Area 2 entity, Summit and Medina Workforce Area Council of Governments (SAMWA COG). As a result, OMJ and SCDJFS partner to offer employment programs for WIOA, TANF and SNAP E&T participants. All WIOA, TANF and SNAP participants entering the OMJSC are offered an overview of services, including training opportunities, employment paths, resume development and professional career advice. SNAP participants that attend sessions and work with OMJSC career counselors are screened for opportunities that may be appropriate for their employment goals. The OMJSC is the main source for supervised job search and job search training for the E&T participants. Additionally, Project Learn is a partner at the OMJSC and can be utilized as a basic education provider for SNAP participants. OMJSC & SCDJFS will not jointly procure service providers except for CCMEP.

Section 2: SNAP E&T Program Awareness and Enrollment

Target Population & Determining Appropriateness

Able-bodied adults without dependents (ABAWDs) are required to work as a condition of eligibility for SNAP. Ohio's SNAP E&T program is designed to provide unemployed ABAWDs who elect to participate in SNAP E&T with **priority service** to ensure they can fulfill their work requirement and quickly move into the workforce. Every unemployed ABAWD is part of the state's "target population" and **upon request to participate in SNAP E&T**, is appropriate for referral to SNAP E&T (i.e., scheduling of a SNAP E&T comprehensive assessment). While Ohio Benefits will determine if an individual is part of the state's target population, it is important that eligibility workers are aware that these individuals must be referred to SNAP E&T **if they request to participate**.

A county agency **may choose to refer other appropriate individuals** to SNAP E&T **upon request to participate in SNAP E&T**: This county-determined population must be: unemployed or underemployed; seeking employment or to improve employment opportunities; and have a "barrier to employment." If your county chooses to serve these individuals, you **must include the barrier(s) to employment in your E&T plan**. Some examples of an individual with a barrier to employment includes someone who is a:

- Displaced homemaker;
- Low-income individual;
- Indian, Alaskan native, and Native Hawaiian;
- Individual with disabilities;
- Older individual (age 55 and older);
- Ex-offender;
- Homeless individual;
- Youth who has aged out of the foster care system;
- English language learner, individual with a low level of literacy, and individual facing substantial cultural barriers;
- Single parent (including single pregnant woman);
- Child support obligor;
- Student Volunteers;
- Long-term unemployed individual (unemployed for 27 or more consecutive weeks); or
- Any other groups of individuals a county agency determines to have a barrier to employment.

While eligibility workers can rely on Ohio Benefits to determine who is in the state's target population and therefore appropriate for referral to SNAP E&T if they request to participate in SNAP E&T; **your county agency is responsible for ensuring eligibility workers know the county-determined population criteria for referral to SNAP E&T** should an individual contact the agency and request to participate.

If your county chooses to serve participants outside of the state's target population, what barriers to employment will you use to determine if someone who requests to participate in SNAP E&T is appropriate for referral?

Low-income individual (Income less than 200% FPL)

How will you ensure that eligibility workers are aware of the county-determined population criteria?

SCDJFS will provide training to all eligibility workers on the local criteria for to ensure all appropriate SNAP E&T are notified of the SNAP E&T program and the opportunities it provides. The criteria will be shared and updated continually through the agency website, training toolbox, unit meetings and emails. Additionally, the eligibility workers will be trained in OBWP to select the correct fields, and engagement will be measured to evaluate if adjustments need made to the information and procedures for the eligibility workers.

Program Awareness & Outreach

During an eligibility interview, individuals in the state's target population (as well as any individuals your county may choose to serve outside of the state's target population) will be provided with information about SNAP E&T. Information about SNAP E&T is also included in the consolidated work notice that every work registrant will receive. Additionally, ODJFS will maintain a public-facing [website](#) that includes information about SNAP E&T.

Outside of these state-led efforts to create awareness about SNAP E&T, your county agency will need to determine how to best conduct outreach to the state's target population and/or other appropriate individuals you intend to serve in SNAP E&T. Creating awareness about SNAP E&T and conducting outreach **to existing SNAP recipients is an allowable SNAP E&T administrative activity**. However, your county agency must ensure that you **do not promote SNAP benefits or encourage them to apply for SNAP**. Here are just a few examples of how you can conduct outreach to SNAP recipients who may benefit from learning about SNAP E&T in your county:

- Use the ABAWD Status Report (JFSR 5251) to identify ABAWDs in the target population who were recently approved or use both the report and alerts for those at risk of reaching the ABAWD time-limit and contact them.
- Use the SNAP E&T Outreach Report (JFSR 5205) to identify individuals who are not enrolled in SNAP E&T but were identified in one of three populations for potential outreach.
- Use the SNAP E&T Request Disposition Report (JFSR 5201) to identify individuals who have requested to participate in SNAP E&T and whether the request requires worker action or has been processed.
- Create a dedicated web page that directs recipients to the Ohio Benefits self-service portal where they can learn about SNAP E&T and request to participate.
- Maintain an "open door" policy where assessments can be completed on-demand for recipients who have requested to participate and been determined to be appropriate for referral.

How will your county conduct outreach to the target population or other appropriate individuals your county agency intends to serve in SNAP E&T?

Summit County intends to use multiple approaches to conduct outreach. Information will be shared at all interviews. In addition, SCDJFS will use OBWP reports to identify both ABAWDs and other low-

income individuals to explain the opportunities of the E&T programs. Additionally, our agency plans to rebrand our NEXT program to both encompass Benefit Bridge and SNAP E&T for advertising and outreach. Individuals that may not be good candidates for the Benefit Bridge program may benefit from opportunities of the SNAP E&T plan which could increase their well-being scores and skills. Also, we plan on working with local providers such as Project Learn and other non-profits to create a reverse referral system when they are working with SNAP participants that could benefit from the SNAP E&T program.

Minimum Enrollment Goals

County agencies will be determining their minimum enrollment goals. County determined minimum enrollment goals should include **all enrollees**. If your county is not able to meet its minimum monthly enrollment goals, you could either increase the outreach to that population or identify other populations as being appropriate for referral to SNAP E&T (see *Target Population & Determining Appropriateness* above).

Please describe what your county minimum enrollment goals will be and how your county will meet your minimum enrollment goals.

Summit County offers SNAP E&T services to all low-income SNAP recipients and not to only the mandatory population. After reviewing the engagement numbers for FY25, Summit County's average show rate for scheduled assessments for those that volunteer is 43%. Summit County goal is to enroll 20 new enrollees a month, for a total of 240 goal of new enrollees for FY26. Summit County is continually attempting new outreach efforts to engage any SNAP recipient that can benefit from the program.

Referral Process

While the process of determining if someone is appropriate for referral to SNAP E&T is an eligibility function (and staff time must be coded to the correct *non-SNAP E&T RMS code*); **scheduling a comprehensive assessment is a function of SNAP E&T (and staff time must be coded to the correct *SNAP E&T RMS code*)**. Your county should have a process for ensuring that **once someone is determined appropriate for referral to SNAP E&T, the information is provided to an E&T case manager** who will schedule the assessment, as well as determine what supportive service(s) may be necessary.

Your E&T program must include policies and procedures that will ensure that:

- Determining appropriateness for referral to SNAP E&T **only occurs once someone has requested to participate in SNAP E&T**; and that the time spent determining appropriateness is **not charged to SNAP E&T** (i.e., using the correct SNAP eligibility RMS code).
- The **only individuals determined to be appropriate** and referred to SNAP E&T are either **within the state target population** (i.e., unemployed ABAWDs) **or the county-determined population** (see *Target Population & Determining Appropriateness* above).

[CLICK HERE to access the RMS Code Desk Aid](#)

Assessments

The comprehensive assessment for SNAP E&T has two parts:

1) An assessment that is documented in Ohio Benefits to review the referred individual's occupational skills, prior work experience, employability, interests, aptitudes, and supportive service and developmental needs. While county agencies are required to use Ohio Benefits to document the results of the comprehensive assessment, OhioMeansJobs.com includes **free tools that can assist in assessing an individual's skills and abilities**:

- Career Profile: This assessment helps to match an individual's interests to occupations.
- Work Values: This assessment measures the work environment an individual prefers and provides occupations that match that interest.
- Career Cluster: Similar to the Career Profile but calculates based on interests for those in K-12 schooling.
- Career Pathway: This tool helps to build out an individual's future and can be tied to a Career Cluster to help determine the specific industry an individual should build.
- Wage Pathway: This tool takes information based on the individual's most recent work experience and is specific to those that have some college and below education.
- Skill Builder: This tool compares the skill information from an individual's resume to [ONET occupations](#) to inform the individual about how well they match that occupation.
- Ohio Career Navigator: This tool allows an individual to review resources on where they can go to get schooling and other resources.
- School Finder: This tool is designed to review information about colleges within Ohio to attend to receive skills and a degree.
- SkillsMatch Tool: This tool takes the users resume and extracts known skills from the resume to conduct job posting matches based solely on those skills.
- WorkKeys Practice Assessments: These assessments are designed to assess skills knowledge in a variety of areas. The results produce a score for job matching. Specifically, once an individual takes the official assessment(s), they can input the information into OhioMeansJobs.com as well as review jobs that have these scores assigned to them.
- Interview Skills: This tool allows the user to practice their interviewing skills. Users can share the recordings of practice interviews with anyone to facilitate a discussion on improving their interview skills. The system also provides information on how to get better with interviewing.

2) A **basic skills assessment** selected by the county agency, for individuals who do not have at least an associate degree. A county agency may utilize the same **basic skills assessment** that is utilized for the Comprehensive Case Management and Employment Program (CCMEP). While the same basic skills assessment tool may be used, the county agency is responsible to conduct the basic skills assessment and cannot use one conducted through CCMEP in its place. County agencies may choose to offer all courses included in the basic skills assessment tool or select specific basic skills assessment tool course(s) that is valid and appropriate for the individual who has volunteered for SNAP E&T. Other allowable basic skills assessments include:

Adult Basic Education (ABE)

- Massachusetts Adult Proficiency Test: MAPT – Math, Reading
- Comprehensive Adult Student Assessment Systems: CASAS ABE – Reading GOALS, Math GOALS
- Test of Adult Basic Education: TABE CLAS-E – Listening and Speaking, Reading and Writing
- Test of Adult Basic Education: TABE 11 (L, E, M, D, A) – Language, Mathematics, Reading
- Test of Adult Basic Education: TABE 12 (L, E, M, D, A) – Language, Mathematics, Reading
- Test of Adult Basic Education: TABE 13 (E, M, D, A) -- Language, Mathematics, Reading
- Test of Adult Basic Education: TABE 14 (E, M, D, A)- Language, Mathematics, Reading
- *English as a Second Language (ESL)*
- Basic English Skills Test: BEST– Plus 2.0
- Basic English Skills Test: BEST Literacy – Literacy
- Comprehensive Adult Student Assessment Systems: CASAS ESL – Listening, Reading

Other Basic Skills Assessment Options

- Test of Adult Basic Education: TABE Locator
- Standardized tests from secondary schools taken within the last six-months
- WorkKeys

If your county agency has a contract or agreement with a third-party to conduct all or part of the comprehensive assessment, there must be policies and procedures in place to ensure:

- The assessment administered by the third-party will include at a minimum, the same information that would otherwise be collected during a comprehensive assessment using the Ohio benefits integrated eligibility system;
- The information gathered by the third-party will be promptly entered into the Ohio benefits integrated eligibility system, including the information needed to generate a well-being score and employability plan; and
- Suitability determinations made as a result of the comprehensive assessment are consistent with Chapter 5101:4-9 of the Administrative Code.

Please identify the basic skills assessment or which course(s) of the basic skills assessment your county plans to utilize as part of the SNAP E&T comprehensive assessment.

Test of Adult Basic Education: TABE Locator & WorkKeys

Section 3: SNAP E&T Case Management and Progress Monitoring

Case Management

There are four essential elements to the case management model your county will need to adopt:

1. **Coaching for Economic Mobility:** Case managers are trained to create a one-on-one partnership with each participant, in which the two work together to strengthen participant's decision-making and building the skills and mindsets necessary for the participant to achieve self-sufficiency.
2. **Utilizing the Well-Being Score:** The Well-Being Score provides the SNAP E&T case manager with a holistic view of the challenges faced by the participant and allows the case manager to identify barriers and provide targeted and necessary supportive services to overcome them.

3. **Goal Setting:** While participants should determine their own goals, the SNAP E&T case manager should support participants in prioritizing and strategizing around overcoming potential barriers and challenges and thinking through options for additional resources and support.
4. **Recognition:** Recognition of participant accomplishments when they accomplish a goal. Types of recognition may include celebrations of success, certificates, or supportive messages.

While EMPath™ recommends "incentives" as a form of recognition that should be part of case management, **cash incentives are not an allowable E&T expense**. Recognition by the SNAP E&T case manager may still include things like celebrations of success, certificates, or supportive messages – all of which may provide an incentive for the participant to continue to make progress in SNAP E&T.

Case management is critical to a participant's success in the SNAP E&T program and must be offered to every enrolled participant. The case management offered as part of your SNAP E&T program should be structured in a way that strongly encourages partnership and participation, even though not every individual may be interested. There is no single approach to providing case management services and every individual participating in SNAP E&T will have different needs, so it is important to approach case management as a way to help participants be successful; not as a "hoop" for them to jump through as part of the program.

In order to be successful in SNAP E&T, participants may need help overcoming barriers that may better be addressed through other programs. For example, an enrolled participant facing eviction may not receive a rent payment using SNAP E&T funds, but a county's Prevention Retention and Contingency program may provide some assistance. Similarly, an enrolled participant facing a heating or cooling crisis may be better served through a connection to their local Community Action agency. Therefore, it is critical that E&T case managers are aware of the services available to individuals in need that are provided throughout the county and not just through the county agency. When designing your county's SNAP E&T program, you are strongly encouraged to work with other local health and human service agencies to better understand the services available, eligibility criteria and establish a referral process.

At least once a month, every SNAP E&T enrolled participant is to be provided with case management services by an E&T case manager. Case management services may be provided in person, via email or over the phone, but is to include the option for direct discussion between the SNAP E&T enrolled participant and the E&T case manager. The substance of the contact (or the attempt to make contact) must be documented within Ohio Benefits.

Required Training

Every new SNAP E&T case manager is required to take certain trainings in order to provide effective case management services. The topics include:

- De-escalation training
- EMPath™ Training
- Trauma informed care
- Human trafficking awareness
- Foundational Skills of Motivational Interviewing
- Fundamentals of Addiction: Myths and Facts about Addiction

The detailed list of training is available on the SNAP E&T Resource page on the Beacon.

Progress Monitoring

The interactive part of case management is critical when determining if a SNAP E&T participant is making progress in the program and if not, why. While conversations between the SNAP E&T case manager and participant are important when determining if progress is being made in SNAP E&T, there are other ways that the SNAP E&T case manager will need to monitor progress. They include:

- Regular conversations with the SNAP E&T provider to ensure that the participant is performing as expected and in good standing; and
- A review of the participant's employability plan to ensure that goals and milestones are being met.

Progress monitoring is not simply a check on compliance, but a holistic view of whether or not the participant has the supports necessary to be successful in SNAP E&T; and whether or not the participant is able to be successful in their assigned activity(ies) or if a new assignment is needed. Before disenrolling an enrolled participant for failing to make progress, the E&T case manager must first ensure that every attempt has been made to assist the participant – including providing necessary supportive services, making referrals to partner agencies to remove barriers or address needs, and that assigned activities truly meet the needs of the participant.

Progress monitoring is an ongoing responsibility of the E&T case manager and therefore does not have any specified interval or prescribed methodology. Instead, E&T case managers must constantly evaluate how enrolled participants are progressing through SNAP E&T. County agencies must have policies and procedures in place to ensure that the results of required progress monitoring are documented within Ohio Benefits.

Please describe your county's progress monitoring policies and procedures.

All SNAP E&T participants are engaged in progress monitoring through email, phone and text contact. At minimum, the participant has a check in contact bi-weekly, but weekly is preferred when capacity exists. The provider discusses the participants current activity, job readiness/job search progress and overall progress towards their goals. The provider discusses any barriers discovered and attempt to problem solve with the participant. Additionally, the provider will offer any supportive services needed to address any barriers that are discovered. The provider will also use the Unite Us platform to make any community referrals that are appropriate. The provider adds journal notes in OBWP when making contact and in UniteUs for referral information. When participant goals are achieved or need changed, the provider will engage the participant to update their employability plan with required changes which document progress. In addition to progress monitoring with the participant, SCDJFS and provider work closely with the participant's component activity providers such as Education and Workfare. Participants sign release of information at assessment which allow both SCDJFS and providers to communicate with component activity providers to discuss engagement at assigned activity to include how education classes are going, practice tests, timeliness of workfare attendee, etc. SCDJFS/provider discuss any potential barriers in habits (i.e. tardiness, etiquette, etc) that can be worked on through progress monitoring coaching. The information gathered from component provider assists SCDJFS to

determine if activity/participant is still suitable or if adjustments to activities need made or possible disenrollment due to lack of progress by participant. Communication is documented in OBWP and UniteUs through progress notes.

Section 4: Supportive Services

"Supportive services" is a broad term for services that includes:

- **Participant reimbursements:** These are payments or reimbursements to individuals or providers for reasonable and necessary expenses directly related to participation in SNAP E&T. These services include but are not limited to:
 - An individual's expenses associated with attending their comprehensive assessment
 - The cost of transportation
 - Other work, training, or education related expenses
 - Child care
- **Connections to other programs:** Referrals to other programs to help individuals overcome a barrier to employment that isn't directly related to their participation in SNAP E&T. These services include but are not limited to:
 - Linkages to community services
 - Assistance with housing
 - Payments related to emergent needs
 - Legal services
 - Referrals to health care

Participant Reimbursement Details

As part of your SNAP E&T program, you must determine which participant reimbursements you will offer. This includes reimbursements that may be provided by third-party partners or contractors.

Please complete the chart below on each participant reimbursement offered by the county, provider, third-party partner or contractor.

Support Service	Do you offer this supportive Service?	Reimbursement Cap. Maximum per person and is it offered monthly or annually?	Who provides the participant reimbursement (enter county or provider name)	Method of Reimbursement
<i>Automobile Repairs</i>	☐ Yes ☒ No	\$ ☐ Monthly ☐ Annually		☐ Advance ☐ Actual
<i>Background Checks</i>	☒ Yes ☐ No	\$100 ☐ Monthly ☒ Annually	County	☒ Advance ☒ Actual
<i>Books</i>	☒ Yes	\$1000	Provider-ULA	☒ Advance

	☐ No	☐ Monthly ☒ Annually		☒ Actual
<i>Child/Dependent Care costs for those who have applied for publicly funded child care</i>	☒ YES	\$3000 ☐ Monthly ☒ Annually	Provider- ULA or ECRC	☒ Advance ☒ Actual
<i>Child/Dependent Care costs for those who have NOT applied for publicly funded child care</i>	☒ Yes ☐ No	\$3000 ☐ Monthly ☒ Annually	Provider- ULA or ECRC	☒ Advance ☒ Actual
<i>Clothing for Interview</i>	☒ Yes ☐ No	\$100 ☐ Monthly ☒ Annually	County	☒ Advance ☐ Actual
<i>Clothing for job (not uniforms)</i>	☒ Yes ☐ No	\$500 ☐ Monthly ☒ Annually	County	☒ Advance ☐ Actual
<i>Course Registration fees</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	Provider- ULA	☒ Advance ☒ Actual
<i>Driver's license/Fees</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	County	☒ Advance ☒ Actual
<i>Drug Tests</i>	☒ Yes ☐ No	\$100 ☐ Monthly ☒ Annually	County	☒ Advance ☒ Actual
<i>Equipment</i>	☒ Yes ☐ No	\$1500 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Fingerprinting</i>	☒ Yes ☐ No	\$100 ☐ Monthly ☒ Annually	County	☒ Advance ☒ Actual
<i>Gasoline</i>	☐ Yes ☒ No	\$ ☐ Monthly ☐ Annually		☐ Advance ☐ Actual
<i>IT Service (Internet/data plans)</i>	☐ Yes ☒ No	\$ ☐ Monthly		☐ Advance ☐ Actual

		☐ Annually		
<i>Legal Services</i>	☐ Yes ☒ No	\$ ☐ Monthly ☐ Annually		☐ Advance ☐ Actual
<i>Licensing/bonding fees</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	County	☒ Advance ☒ Actual
<i>Medical Services (dental/eye exam or TB shot)</i>	☐ Yes ☒ No	\$ ☐ Monthly ☐ Annually		☐ Advance ☐ Actual
<i>Personal Safety Items</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Student Activity Fees</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Test Fees</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Tools</i>	☒ Yes ☐ No	\$1500 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Training Materials</i>	☒ Yes ☐ No	\$1500 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Transportation (excluding gas)</i>	☒ Yes ☐ No	\$50 ☒ Monthly ☐ Annually	County	☒ Advance ☐ Actual
<i>Tuition and Fees</i>	☒ Yes ☐ No	\$ 7000 ☐ Monthly ☒ Annually	County or Provider-ULA	☒ Advance ☒ Actual
<i>Uniforms</i>	☒ Yes ☐ No	\$500 ☐ Monthly ☒ Annually	County	☒ Advance ☒ Actual
<i>Union Dues</i>	☐ Yes	\$		☐ Advance

	☒ No	☐ Monthly ☐ Annually		☐ Actual
<i>Other- Transportation-Bus Pass</i>	☒ Yes ☐ No	\$50 ☒ Monthly ☐ Annually	Provider-ULA	☒ Advance ☒ Actual
<i>Other Laptops-Tablets</i>	☒ Yes ☐ No	\$1000 ☐ Monthly ☒ Annually	Provider-ULA	☒ Advance ☒ Actual

Please [CLICK HERE](#) to list your Participant Reimbursement only Providers

Supportive Services not funded by E&T

For supportive services **not related to participation in SNAP E&T**, it is important that case managers be made aware of state and local programs that can assist individuals in overcoming barriers to employment and achieving self-sufficiency. Working with partner agencies to identify available services and having referral processes in place is a critical part of planning for how case management will work in SNAP E&T.

Please describe how you will work with local partners, including your county's PRC program to make referrals and assist participants with accessing available services.

Summit County JFS will use the UniteUs platform to make referrals to local partners to assist with accessing available services. UniteUs has been procured by the County Executive of Summit County for all non-profits in Summit County. The platform allows closed-loop referral process which enables SCDJFS and other SNAP E&T providers to make referrals to various providers in the county and follow-up on the outcome to assist case management and further barrier removal. Additionally, the Summit County PRC plan does provide services to TANF eligible individuals including non-custodial parents of children residing in Summit County. As a result, SCDJFS and the local PRC providers can serve as an additional source of support for the SNAP E&T participants.

Documenting Soft Services and Associated Costs

The investment in providing SNAP E&T services should result in long-term gains by moving people off of public assistance and into gainful employment and sustained self-sufficiency. In order to better understand the public funds invested into SNAP E&T, Ohio Benefits allows county agency staff to track more than just participant reimbursements, but the cost of other supportive services. For example, a rent payment made through PRC is not an allowable SNAP E&T expense, but would be impactful to removing a barrier for a SNAP E&T participant and knowing the total amount of public funds spent while in E&T will help to better assess the effectiveness of the program.

Your county agency must have policies and procedures in place to track the cost of services provided through programs other than SNAP E&T (when possible).

Section 5: Components

Every county agency is required to offer the same five components: **Supervised Job Search, Job Search Training, Workfare, Education and Job Retention**. County agencies may also choose to offer Work Experience as a component of their SNAP E&T program. While the Ohio Administrative Code includes specific requirements for the operation of each component (see rules 5101:4-9-07 through 5101:4-9-07.6), your county agency can tailor procedures for operating each component – most importantly, by determining what activities will be offered and who will provide them.

As part of your plan, you will be asked to provide responses to a series of questions regarding each SNAP E&T component. A few things to keep in mind:

- Every component is made up of **one or more activity**: You must offer **at least one activity for every required component** and will be asked to **identify every activity you will offer**.
- Every activity has a **provider**: The provider of an activity **may be the county agency**, or a **partner who provides services without any sort of exchange of funds**; or a **third-party who is reimbursed for services** they provide.

Supervised Job Search

Supervised Job Search must be designed to at least **accomplish the following objectives**:

- Enrolled participants are trained in the strategies and skills to be used in obtaining employment of the highest quality within the shortest period of time;
- Enrolled participants are provided with an experience in which the techniques learned could be used at any time; and
- Employers in the community are provided with qualified individuals to fill vacant positions.

Please describe how you will ensure that these objectives are met:

Supervised Job Search shall occur at the OhioMeansJobs Summit County resource room and the OhioMeansJobs.com website. Supervised job searches may occur at designated public library branches throughout Summit County. The criteria for a library to be approved as a designated site is to have a formally established partnership with the OhioMeansJobs Center Summit County through the SAMWA COG. These systems in Summit County can assist with digital literacy activities, training and employment resources, and labor market information. In addition, these partner libraries host workshops, job fairs, and hiring events. The staff can directly supervise activities and have a skilled team to engage the individual during the job search.

Summit County uses the OMJSC and local workforce system as the best practical source for assessing job search needs and providing one-on-one assistance and resources. In addition, OMJSC will monitor the productivity of job seekers within the resource room and help job seekers navigate the local workforce system and the OhioMeansJobs.com website.

Please [CLICK HERE](#) to list your Supervised Job Search Providers

Job Search Training

Job Search Training must be designed to at least **accomplish the following objectives:**

- Enrolled participants will participate in activities that improve their skills to search for and acquire a job.
- Enrolled participants will learn behaviors associated with success in job seeking. This includes, but is not limited to **identification of skills/interests, obtaining interviews, updating resumes, interview skills, developing good work habits, etc.**

Please describe how you will ensure that these objectives are met:

Individuals complete Career Workshops at the OMJCSC (in person or virtually) to assist them in becoming job ready and better prepared to find employment. In addition, individuals can meet with employment specialists to receive career counseling, job placement assistance, and skills needs assessments related to employment opportunities and resume writing. Also, DJFS provider offers virtual Job Search Training courses which can be monitored and evaluated for completion competency.

Please [CLICK HERE](#) to list your Job Search Training Providers

Education

Education must be designed to at least **accomplish the following objectives:**

- Enrolled participants will participate in activities that directly enhance their employability.
- Enrolled participants with basic skills deficiencies will participate in activities designed to measurably improve basic skills and literacy.

Please describe how you will ensure that these objectives are met:

Education will focus on free comprehensive reading, writing, math, Pre-GED®, and GED® preparation classes. Focusing on developing critical learning skills and increasing confidence, these classes, including college transition and workforce development courses, help students prepare for the GED® test and beyond. Additionally, provide explore short-term certificate or education modules to enhance skills and become qualified for better employment opportunities.

Please [CLICK HERE](#) to list your Education Providers

Workfare

Workfare must be designed to at least **accomplish the following objectives:**

- Enrolled participants not otherwise able to obtain employment are given the opportunity to work in jobs that serve a useful public purpose and improve their employability through training and actual work experience; and

- Enrolled participants will learn new skills or improve existing skills necessary to transition into regular unsubsidized employment.

Please describe how you will ensure that these objectives are met:

The placement of individuals at non-profit or government entities for assigned monthly hours to participate in a workfare activity prepares and enables them to move into regular employment. Our current workfare sites provide experience in developing skills in organization, retail, light assembly, and packaging. Individuals also develop soft skills to be successful with future employers.

Please [CLICK HERE](#) to list your Workfare Providers

Job Retention Services

Job Retention must be designed to at least **accomplish the following objective:**

- Enrolled participants will receive services that increase the likelihood of:
 - Continued employment;
 - Satisfactory job performance; and
 - Increased earnings over time.

Please describe how you will ensure that these objectives are met:

SCDJFS and partners will provide follow up and case management when employment is secured or increased to coach them through barriers that might affect job performance, explore opportunities that may be available through their employer to increase earnings and encourage them to explore additional opportunities such as Benefit Bridge to help assist in sustained success.

Please [CLICK HERE](#) to list your Job Retention Providers

Work Experience

This component is **optional** – please complete this Section only if your county agency will offer the component.

Work experience must be designed to at least **accomplish the following objectives:**

- SNAP E&T enrolled participants will move promptly into regular public or private employment as a result of the experience; and
- SNAP E&T enrolled participants will acquire the general skills, knowledge, and work habits necessary to obtain employment.

Please describe how you will ensure that these objectives are met:

N/A- NOT CURRENTLY OFFERING

Section 6: SNAP E&T Component/Activity Providers

Please complete a table for **every provider** your agency uses to **provide SNAP E&T components, activities and/or participant reimbursements**. This section is completed for providers who your agency has either a monetary contract or an agreement/MOU, as well as your county agency and local OMJ center when the county agency or OMJ is the provider offering that particular component.

If you need to add additional tables under any components, please copy and paste the table below the component so that ALL providers are accounted for within your SNAP E&T plan.

Supervised Job Search

Provider Name and Address	OhioMeansJobs-Summit County-Career Services Provider 1040 E Tallmadge Ave, Akron, OH 44301
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☒ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☒ No List the participant(s) reimbursement offered: *Note: Refer to Section 4 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 4.
Does this provider offer virtual services?	☒ Yes ☐ No
Estimated total annual participation	50
How frequently do you monitor the provider's program and fiscal operations?	Monthly
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	SCDJFS actively monitors participant data monthly and ensures participants are actively engaged at the OMJC. SCDJFS or JFS provider engages with OMJC site manager daily to address participant concerns. Additionally, SCDJFS attends monthly partner meetings to review feedback about the OMJC center.

Job Search Training

Provider Name and Address	United Labor Agency 737 Bolivar Rd, Suite 300, Cleveland, OH 44115
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☒ Monetary Contract ☐ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	Established 2024, Current 10/1/24-09/30/25 Renewal in progress for 10/1/25-09/30/26
If monetary contract, total amount of SNAP E&T funds used to pay contract?	\$155,000 budgeted for FY26 for SNAP E&T services. Total contract \$1,000,000.00.
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☒ Yes ☐ No List the participant(s) reimbursement offered: Books, Course Registration Fees, Equipment, Personal Safety Items, Student Activity Fees, Test Fees, Tools, Training Materials, Tuition, Laptops/Tablets, Transportation-Bus Passes *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☒ Yes ☐ No
Estimated total annual participation	200
How frequently do you monitor the providers program and fiscal operations?	Program- Daily & Monthly & Annually Fiscal- Monthly & Annually
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	SCDJFS actively reviews enrollment, engagement and progress monitoring numbers monthly and completes quality assurance checks on case notes and activities to ensure progress with participants are being made. SCDJFS meets with provider monthly to review success stories of participants.

Provider Name and Address	OhioMeansJobs-Summit County-Career Services 1040 E Tallmadge Ave, Akron, OH 44301
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☒ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☒ No List the participant(s) reimbursement offered: *Note: Refer to Section 4 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 4.
Does this provider offer virtual services?	☒ Yes ☐ No
Estimated total annual participation	50
How frequently do you monitor the provider's program and fiscal operations?	Participants at program are evaluated weekly and monthly. Provider's fiscal operations are not monitored.
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	SCDJFS actively monitors participant data monthly and ensures participants are actively engaged at the OMJC. SCDJFS or JFS provider engages with OMJC site manager daily to address participant concerns. Additionally, SCDJFS attends monthly partner meetings to review feedback about the OMJC center.

Provider Name and Address	Project Learn of Summit County 60 S High St, Akron, OH 44326
Which education activity does this provider offer? (Select all that apply)	☒ Basic Education ☐ Career-Tech Education/Voc Ed ☒ English Language Acquisition ☐ Job Readiness Training
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☒ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☒ No List the participant(s) reimbursement offered: *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☒ Yes ☐ No
Estimated total annual participation	15
How frequently do you monitor the providers program and fiscal operations?	Program-Monthly Fiscal- N/A
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	SCDJFS actively reviews enrollment, engagement and progress monitoring numbers monthly and completes quality assurance checks on case notes and activities to ensure progress with participants are being made. SCDJFS meets with provider monthly to review success stories of participants.

Provider Name and Address	United Labor Agency 737 Bolivar Rd, Suite 300, Cleveland, OH 44115
Which education activity does this provider offer? (Select all that apply)	☐ Basic Education ☐ Career-Tech Education/Voc Ed ☐ English Language Acquisition ☒ Job Readiness Training
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☒ Monetary Contract ☐ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	Established 2024, Current 10/1/24-09/30/25 Renewal in progress for 10/1/25-09/30/26
If monetary contract, total amount of SNAP E&T funds used to pay contract?	\$155,000 budgeted for FY26 for SNAP E&T services. Total contract \$1,000,000.00.
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☒ Yes ☐ No List the participant(s) reimbursement offered: Books, Course Registration Fees, Equipment, Personal Safety Items, Student Activity Fees, Test Fees, Tools, Training Materials, Tuition, Laptops/Tablets, Transportation-Bus Passes *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☒ Yes ☐ No
Estimated total annual participation	50
How frequently do you monitor the providers program and fiscal operations?	Monthly
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	SCDJFS actively reviews enrollment, engagement and progress monitoring numbers monthly and completes quality assurance checks on case notes and activities to ensure progress with participants are being made. SCDJFS meets with provider monthly to review success stories of participants.

Provider Name and Address	Akron-Canton Regional Foodbank 350 Opportunity Parkway, Akron, OH 44307
Is this workfare provider a private non-profit or public non-profit provider? Note: If the provider is not a private non-profit or a public non-profit provider they cannot be used for a Workfare component.	☒ Yes, this provider is a public non-profit or private non-profit provider.
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☒ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☒ No List the participant(s) reimbursement offered: *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☐ Yes ☒ No
Estimated total annual participation	20
How frequently do you monitor the providers program and fiscal operations?	Program- Monthly Fiscal- N/A Workfare Agreement- Annually
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	Performance is monitored when participants are assigned to worksite. SCDJFS evaluates the progress participants are making when at the site and the communication and updates from the provider. SCDJFS verifies that the provider is adhering to all aspects of the Workfare Program Agreement monthly. Participant input is provided biweekly to the agency regarding workplace assignment.

Provider Name and Address	The Salvation Army of Summit County 190 S Maple Street Akron, OH 44302
Is this workfare provider a private non-profit or public non-profit provider? Note: If the provider is not a private non-profit or a public non-profit provider they cannot be used for a Workfare component.	☒ Yes, this provider is a public non-profit or private non-profit provider.
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☒ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☒ No List the participant(s) reimbursement offered: *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☐ Yes ☒ No
Estimated total annual participation	20
How frequently do you monitor the providers program and fiscal operations?	Program- Monthly Fiscal- N/A Workfare Agreement- Annually
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	Performance is monitored when participants are assigned to worksite. SCDJFS evaluates the progress participants are making when at the site and the communication and updates from the provider. SCDJFS verifies that the provider is adhering to all aspects of the Workfare Program Agreement monthly. Participant input is provided biweekly to the agency regarding workplace assignment.

Provider Name and Address	The Goodwill Industries of Akron, Ohio Inc 570 E Waterloo Rd, Akron, OH 44319
Is this workfare provider a private non-profit or public non-profit provider? Note: If the provider is not a private non-profit or a public non-profit provider they cannot be used for a Workfare component.	☒ Yes, this provider is a public non-profit or private non-profit provider.
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☒ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☒ No List the participant(s) reimbursement offered: *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☐ Yes ☒ No
Estimated total annual participation	15
How frequently do you monitor the providers program and fiscal operations?	Program- Monthly Fiscal- N/A Workfare Agreement- Annually
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	Performance is monitored when participants are assigned to worksite. SCDJFS evaluates the progress participants are making when at the site and the communication and updates from the provider. SCDJFS verifies that the provider is adhering to all aspects of the Workfare Program Agreement monthly. Participant input is provided biweekly to the agency regarding workplace assignment.

Provider Name and Address	United Labor Agency 737 Bolivar Rd, Suite 300, Cleveland, OH 44115
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☒ Monetary Contract ☐ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	Established 2024, Current 10/1/24-09/30/25 Renewal in progress for 10/1/25-09/30/26
If monetary contract, total amount of SNAP E&T funds used to pay contract?	\$155,000 budgeted for FY26 for SNAP E&T services. Total contract \$1,000,000.00.
Does the provider offer any credentials?	☐ Yes ☒ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☒ Yes ☐ No List the participant(s) reimbursement offered: Books, Course Registration Fees, Equipment, Personal Safety Items, Student Activity Fees, Test Fees, Tools, Training Materials, Tuition, Laptops/Tablets, Transportation-Bus Passes *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☒ Yes ☐ No
Estimated total annual participation	150
How frequently do you monitor the providers program and fiscal operations?	Monthly
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	SCDJFS actively reviews enrollment, engagement and progress monitoring numbers monthly and completes quality assurance checks on case notes and activities to ensure progress with participants are being made. SCDJFS meets with provider monthly to review success stories of participants.

Provider Name and Address	
Which work experience activity does this provider offer? (Select all that apply)	☐ Work Activity Unsubsidized: ☐ Internship ☐ Pre-apprenticeships/Apprenticeships ☐ Customized Training ☐ Transitional Jobs ☐ Incumbent Worker Training ☐ On-the-job Training Subsidized: ☐ Internship ☐ Pre-apprenticeships/Apprenticeships ☐ Customized Training ☐ Transitional Jobs ☐ Incumbent Worker Training
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☐ Monetary Contract ☐ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	
If monetary contract, total amount of SNAP E&T funds used to pay contract?	
Does the provider offer any credentials?	☐ Yes ☐ No List Credentials provided (if marked yes):
Does the provider offer participant reimbursements?	☐ Yes ☐ No List the participant(s) reimbursement offered: Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Does this provider offer virtual services?	☐ Yes ☐ No

Estimated total annual participation	
How frequently do you monitor the providers program and fiscal operations?	
Describe how you evaluate the performance of the provider in achieving the purpose of SNAP E&T, including how often?	

Section 7: Providers of Participant Reimbursements only

Please complete a table for **every provider** your agency uses to **provide participant reimbursements only**. This section is completed for providers who your agency has either a monetary contract or an agreement/MOU.

If you need to add additional tables under any components, please copy and paste the table below so that ALL providers are accounted for within your SNAP E&T plan.

Provider Name and Address	Early Childhood Resource Center 1718 Cleveland Ave NW, Canton, OH 44703
Is this provider a monetary contract (receives reimbursements through SNAP E&T funds) or a provider with an agreement/MOU?	☒ Monetary Contract ☐ Agreement/MOU (no SNAP E&T funds are used for reimbursement)
If monetary contract, year contract was established and ended?	Established 2022, Current 10/1/24-09/30/25 Renewal in progress for 10/1/25-09/30/26
If monetary contract, total amount of SNAP E&T funds used to pay contract?	\$4500 budgeted for FY26 for participant reimbursements. Total contract is \$10,000.
This provider offers participant reimbursement services only.	☒ Yes List the participant(s) reimbursement offered: Childcare *Note: Refer to Section 3 for a list of participant reimbursements. The participant reimbursement listed here should also be accounted for in the table in Section 3.
Describe how you monitor the provider's services, including how often.	All participant expenses must be pre-approved. Time sheets and receipts are submitted each month as part of the invoice review process. Internal contract monitoring is performed annually.
Estimated total number of individuals served.	5